**CCTA VIRTUAL EXECUTIVE COMMITTEE MEETING MINUTES**

**January 10, 2021 – 4:45 p.m.**

**Present:** Jacqui Ferguson, Murray Helmer, Jessica Hill, Marianne Okrainetz,

 Lacey-Dawn Testawich, Tracy Walton, Marissa Ball, Ryan Hanley, Matt Tyne, Robert Fahoum, Tess Riley, Kaarina Fichtner (excused herself early)

**Regrets:** Stephanie Cowan, Anna Donaldson

**1. ADOPTION OF AGENDA**

 **Moved/Seconded** (Walton, Hanley) that the agenda be adopted as written.

**Carried**

**2. ADOPTION OF PREVIOUS MINUTES**

 **Moved/Seconded** (Okrainetz, Walton) that the minutes of the December 6, 2021Executive Committee meeting be adopted as written.

**Carried**

**3. GUESTS & DELEGATIONS –** none

**4. PRESIDENT’S REPORT –** as written

 Schools will be moving to automated photocopying, with machine activated with a key fob in the near future. Applicant for the new Secretary Treasure (interview later this week). Mid year budget is being talked about and there may be a surplus again this year (1-2 Mill). Demolishing of 100 M Middle School is underbudget, additional monies from the government will be going into the SD capital budget for new construction.

**5. VICE-PRESIDENT’S REPORT –**  as written

 Prep time issue resolved with a Librarian at a school

**6. CORRESPONDENCE** – IBM Technology Article Featuring S.D. #27 and Director Cameron

**7. UNFINISHED BUSINESS –**

 **7.1** Local Bargaining Package –

 **Moved/Seconded** (Walton, Ryan) that the meeting move into committee.

 The meeting rose from committee and reported that it had dealt with Local Bargaining.

 **Moved/Seconded** (Okrianetz, Hanley) the the Executive Committee recommend the Local Bargaining proposals to the general membership for ratification at the January 12, 2022 General Meeting.

**Carried**

**7.2** General Meeting –

 On Jan 12th at 5 pm – the bargaining objectives will be shared with all meeting participants, along with the draft school calendar for 2022-23. Hill will set up a poll if we need an election to vote on CCTA delegates to the BCTF AGM.

**8. NEW BUSINESS**

**8.1** Functional School Closures - sent out to teachers, some questions have been addressed, itinerant staff have been talked too and asked for feedback and concerns are being brought forward to the committee meeting. It will be fluid and changed as time goes on.

**8.2** 2022-2023 School Calendar – coming to the board and district committee tomorrow and will be sent onward for feedback and concerns. Not passed until March Board Mtg. Question September 7th as a Pro-D from Hanley. Question about Christmas Break and timeline. These concerns will be raised at the Facilities Committee Meeting.

**8.3** GROW Update – some changes coming (provincial endeavor for online learning). Waiting on some more information. Share the report with GROW staff.

**9. TREASURER’S REPORT –**

Bank balances to November 30, 2021 – $59108.35 in the CCTA Reserve Fund, $356,803.88 in the Professional Development account, and $117,782.91 in the CCTA Chequing Account, with a deposit of $55,000 for the President’s Release Grant still outstanding. Direct deposit signed up for as well. While our office is renovated, we continue to pay for utilities but not rent.

 Revisit next month as to a reimbursement for utilities (~$1000.00 to date we have paid).

**10. COMMITTEE / LIAISON REPORTS**

**10.1** Committee Appointments

 **Moved/Seconded** ( Okrainetz, Ball ) that Marianne Okrainetz, Murray Helmer, Jessica Hill, Braden McCallum, and Kaarina Fichtner be endorsed as the CCTA Bargaining Team for 2022.

**Carried**

**10.2** Collective Agreements – as per 7.1 above

**10.3** Professional Development – February will be virtual with one outdoor ed (Forest Grove)- next year Moore, Fullerton and Liljedahl will be back. Waiting on Spring Fling Dates for next year. Pro D for next year Sept 23, Oct 21, Nov 25, Feb 17, April 21 or 28th will be discussed and reviewed by the members. Parents like the 4-day weekend with the February Pro D due to ease of babysitting and daycare. Friday works better for the presenters with Thursday in class opportunities for individuals in the district. Ken Matieshen will only do activities off Pro D’s for now on.

**10.4** Consultative Liaison – bargaining dates set, Report Cards, Lag time for TTOC hiring (paperwork and background checks have been delaying the interviews). Trying to be more careful with their hiring. Mixed success with contract TTOCs (required to work daily not on-call).

**10.5** Education – no report

**10.6** First Nations Ed. Council – no report

**10.7** BCTF Local Rep – RA at end of month (fully virtual), AGM is hoping for in person, Member at large will be on the docket, CTF AGM in Ottawa – delegates to be voted on/ Virtual wellness fair will be added to the website by Hill

**10.8** Communications – none/ RAVEN after the GM/ Website Updated – no password except the Bargaining information.

**10.9** Health & Safety – no report

**10.10** Membership (TTOC) – H.R. potential leaves that will be need to be filled which could be problematic. Access to the daily reports is now being provided. Automate system will hopefully benefit those who are working full time and those who are working part time as TTOCs. Time will tell. See above 10.4.

**10.11** Political Action/PR - radio ads available (75 ads and 75 free). Paid up to date as of today.

**10.12** Regional Rep Reports – North – no report West – no report/ South – maintenance sent out a letter about what days we could be at school riled the staff. Can we be given more notice? Employees need access to the building to prep for our jobs.

**10.13** Office Management – as written in Principal’s report

**10.14** School Board – December meeting 15 minutes (end of month meeting has policies to look at)

**10.15** DPAC Report – no report

**10.16** Policy – Recommendations around executive committee make up – exclusive by roles – Elementary, Secondary and Rural or Itinerant. BCTF – fund French Reps

**10.17** IUOE Liaison – no report

**10.18** Social Justice – no report

**11. FUTURE AGENDA ITEMS**

 **11.1**  Move CCTA meetings to second Monday?

**12. MESSAGES & REMINDERS**

**12.1** Next meeting – Monday, February 7, 2022

**12.2** Adjournment

 **Moved/Seconded** (Hill, Hanley) that the meeting adjourn at 5:42 pm.

**Carried**