**CCTA EXECUTIVE COMMITTEE MEETING MINUTES**

**October 4, 2021 – 4:45 p.m.**

**Present:** Jacqui Ferguson, Murray Helmer, Jessica Hill, Marianne Okrainetz, Tess Riley,

Tracy Walton, Marissa Ball, Ryan Hanley, Kaarina Fichtner, Robert Fahoum

**Regrets:**

**Online:** Anna Donaldson, Matt Tyne, Stephanie Cowan, Lacey-Dawn Testawich

**1. ADOPTION OF AGENDA**

**Moved/Seconded** (Okrainetz, Walton) that the agenda be adopted as written.

**Carried**

**2. ADOPTION OF PREVIOUS MINUTES** –

**Moved/Seconded** (Walton , Fahoum) that the minutes of the September 13, 2021 Executive Committee meeting de adopted as written.

**Carried**

**3. GUESTS & DELEGATIONS – Taryn Aumond, SD #27 HR Director,** Changes to Atrieve System

Online leave application guide + codes will be sent out by Taryn when all items are finished at the Board Office. Training sessions and recordings will be available to staff as well so that you can go in and see what steps are needed to be successful. Will also do this in person as well so that people who need assistance will be given that option. This is not fully up and running yet. This eliminates the redundancy of the forms, calling and then waiting. Job postings will also be available online soon. Questions ensued after the presentation.

**4. PRESIDENT’S REPORT –** as written

Non-Enrolling Ratio – Enrollment 4644 students/ Teacher Librarian is at 7.33 FTE need 7.41 FTE, Counsellors at 9.875 FTE need 6.701 FTE/ LST & LRT is at 27 FTE need 28.033 FTE, ELL at 1.8 FTE need 2.8 FTE… they are still trying to top up those who are available into jobs needed. Contract out for School Psychologist? Letters of permission may be given for counsellor needs in the south end. Interior Health – all school exposures will be placed up under **news.interiorhealth.ca** and then go to school exposures

**5. VICE-PRESIDENT’S REPORT –** as written

**6. CORRESPONDENCE** – letter from Steelworkers re: Office

Representative was here to say everything from the double door back will be taken out and removed. No washrooms and no kitchen as of October 22nd. Use of their conference room downstairs was offered. Discussion about dishwasher and oven being placed in a workable kitchen. Question about finding a new space for the CCTA because parking is limited and there is no accessibility for wheelchairs or physical disabilities.

**7. UNFINISHED BUSINESS –**

 **7.1** Executive Appointment SJ Rep – no names forward at this moment/ask around please

**8. NEW BUSINESS**

**8.1** Staff Union Rep Training – What will we do? Topics/ Dates? End of November possibly the 13 and/or 20 was brought forward – prioritize New Teachers (meet and greet by the district could be included), Health and Safety (Violence in the Workplace, Teaching during Covid Times) and Staff Reps (Bargaining)/ Day in Lieu would hopefully be before Christmas then.

**8.2** Mentorship for New Teachers – continue forward as of last year/ look towards mentors in our peers (principals & CCTA) and then look at last years group as well. Money is on hold for BCTF funding of Mentorship. Mentorship outside of their first 3 years would also be useful (teacher evaluation and needs before they are having difficulties – release time would be needed). Potential bargaining item.

**8.3** Scholarship Deferral

**Moved/Seconded** (Hill, Hanley) than the CCTA scholarship awarded to Aiden Herling be deferred for one year, as requested.

**Carried**

**8.4** Equipment Loan

WL Studio Theater performing play in the beginning of November needs use of projector. Can be placed in a locked office. Hill will make herself personally responsible and it will be labelled CCTA.

**Moved/Seconded** (Okrainetz, Fahoum) that the CCTA lend our projector (equipment) to the WL Studio Theater until November 14th.

**Carried**

**9. TREASURER’S REPORT –**

 Kaarina Fichtner be taking a medical leave for a minimum of 6 weeks later in the month.

 Murray Helmer and Jessica Hill will cover the Treasurer’s duties.

**10. COMMITTEE / LIAISON REPORTS**

**10.1** Committee Appointments – none

**10.2** Collective Agreements – We still don’t have the 2019- 2021 agreement completed yet. Put call out for members of the committee/ call staff rep assembly to discuss what we can bargain locally (interest and issues for committee)/ VIRTUAL – Date October 14th @ 3:45pm/ Bargaining training on the 13th of October – District & CCTA members. Call out will come out soon and then Helmer will get it out as an email to all the staff. Elementary, Secondary, Racial Diversity, FN and Non-Enrolling.

Language about front earn loading will be looked at by the District for next bargaining round. What could be some ideas to help here could be looked at by the committee?

**10.3** Professional Development – September 24th was well received. Resource that can be picked up and used by teachers can be assisted by the Pro D committee. This can build in the collaboration piece for this. Car pooling rate is going to be looked at (smaller community schools). October Pro D – FN theme – DuBray – Cultural Awareness – sweat and land tour at Alkali, others are Jordan’s Principle & Invasive Species, Rattle Making. Superintendent invited connections outside the district for others to attend.

**10.4** Consultative Liaison – Sick Leave, Bargaining Training and TTOC (pay cost)

**10.5** Education – Draft and graph have been fixed (Strategic Plan for Learning)/ Discussed the new tech changes in the district/ 2nd Wednesday of the month – all staff meetings but it is also the Education meeting as well so Tracy will contact Superintendent regarding this.

**10.6** Political Action/PR – none

**10.7** BCTF Local Rep – Mask mandates have been a huge source of discussion at the BCTF. Discussed Bargaining Team and who is on this team (mostly Lower Mainland). RA meeting will be Nov 5/6th, Agenda committee Nov 27th. AGM – representation at the table that is BC wide not just a Lower Mainland vote for Bargaining.

**10.8** Office Management – none/ Serving Spoons needed

**10.9** Health & Safety – Not busy in the district. Zones was very busy with Covid – contract tracing and its transparency. Attendance at Zones was very abysmal. Differences between fully vaccinated and non vaccinated directions when you have been exposed. Mask mandate K-12 has been well received by our members. Ventilation is another issue – update needed for our district from Patrick from Maintenance. Communicable disease plan is now in the district. Low vaccine rate in Northern Communities. Cleaning in school has gone back to normal cleaning and districts are asking that we go back to Covid cleaning. Staff are not required at this time to be fully vaccinated at this time (this may be changing in the future). Interior Health and Interior Health meeting with the Presidents of Locals to discuss needs and questions.

**10.10** Regional Rep Reports – South – none, West – none, North - none

**10.11** IUOE Liaison - none

**10.12** DPAC Report - none

**10.13** First Nations Ed. Council – 1411 FN Students $402,000 ($2.6 millions – 85% goes to staffing)/ Dorm – informal talks with TNG – kid care possibly/ not opened as a dorm. All schools have welcome signs in French and English – Indigenous Language is also being pushed forward. Trustee renumeration has just been done. Wildwood going back to the crown, Glendale still looking at storage & Theatre Company, Marie Sharpe – new school being looked at. Poplar Glade in process for sale of land.

**10.14** Membership (TTOC) – none/ list is still not available/ TTOCs are still not being called and non-enrolling are covering. South End is low in TTOCs and the district is looking at monies for North End to travel.

**10.15** School Board – Endorsed Strategic Plan

**10.16** Communications – Raven has been started – put out next Friday 15th deadline is the 13th.

**10.17** Policy - meet with Ad Hoc committee – Robert, Stephanie, Tess, Jessica – Wed Oct 6th @ 3:30 pm

**10.18** Social Justice - none

**11. FUTURE AGENDA ITEMS**

 **11.1** Bargaining Conference

**11.2** SURT

 **11.3** Policy

**12. MESSAGES & REMINDERS**

**12.1** Next meeting – Monday, November 1, 2021 (Helmer will inform us of where the meeting will be held. Office clean-up October 17th @ 1 pm.

**12.2** Adjournment

**Moved/Seconded** (Hill, Walton) that the meeting adjourn at 7:12 pm.

**Carried**